

**OLYMPICS WORKING GROUP held at COUNCIL OFFICES LONDON ROAD  
SAFFRON WALDEN at 6.30 pm on 13 DECEMBER 2011**

Present: Councillor M Lemon – Chairman.  
Councillor A Ketteridge and J Rich.

Also present: Councillors J Ketteridge, H Rolfe and C Mummery (Artistic  
Manager for Sparks Will Fly).

Officers in attendance: G Bradley (Community Partnerships Manager); L Bunting  
(Democratic Services Officer); L Lipscombe (Emergency Planning  
Officer); J Mitchell (Chief Executive) and C Wingfield (Museum  
Curator).

**OWG25 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were received from Councillors K Eden, S Favell and  
D Morson. There were no declarations of interest.

**OWG26 MINUTES**

The Minutes of the meeting of the Working Group held on 7 November 2011  
were approved and signed by the Chairman as a correct record. There were no  
matters arising.

The Chairman wished everyone a Happy Christmas.

**OWG27 'SPARKS WILL FLY IN UTTLESFORD' – UPDATE**

The Community Partnerships Manager circulated a draft programme for the  
event to be held on Saturday, 19 May 2012. The programme outlined activity  
timings, an estimation of costs and responsible persons. The Museum Curator  
then gave details of a launch to be held in January at which the sporting  
champions would attend for a photo shoot at the libraries in both Great Dunmow  
and Saffron Walden. She then circulated a draft version of a leaflet outlining  
how residents could nominate local sporting heroes to help in creating a display  
celebrating Uttlesford's own sporting heroes and to also create a digital archive  
of local sporting history and sports organisations in 2012 as a legacy.  
Nominations should be received by 16 March 2012.

The Chairman referred to press coverage and considered that they should be  
'drip fed' information to publicise the event. Councillor Rolfe suggested a video  
loop containing a 'day in the life' of the sporting champions.

Catherine Mummery reported that various grants from Essex County had now  
been confirmed and then went on to outline some of the general activities which  
would take place and described the event as being 'a modern take on a  
medieval pageant'. After giving her report she then left the meeting at 7.10 pm.

**OWG28 OLYMPIC TORCH**

The Community Partnerships Manager distributed a draft programme for the Uttlesford Olympic Torch Relay which would take place through the District on 7 July 2012. Details of the Relay and an approximation of the costs were outlined to members. A number of sporting activities were planned throughout the District over that weekend, such as a charity fun run organised by Saffron Striders, Great Dunmow Fun Run, Treasure Hunt Charity Walk amongst many other events.

Councillor Rolfe asked if it was possible to organise all the events so they culminated in one place as he did not think that they 'glued' together as a whole. The Chief Executive considered that this would be difficult to organise and would be a possible security or health and safety headache. The Community Partnerships Manager made a note of the suggestion.

Councillor J Ketteridge mentioned that, in the past, temporary archways were constructed in Saffron Walden for carnival processions to pass through. He suggested that it may be a good idea to reinstate the practice for the Relay to pass through as a welcome to the town.

The Chairman asked Councillor Rolfe's opinion of the proposal on the projected costs for both the Sparks Will Fly in Uttlesford and the Uttlesford Torch Relay. Councillor Rolfe said that he recognised that the Council would need to put up some money on the events and considered that good progress had been made.

**OWG29 DIAMOND JUBILEE**

The Community Partnerships Manager had met with Saffron Walden Town Council to discuss this item. The Town Council had decided that they would rather put their efforts into celebrating the Queen's Jubilee. The annual 'Dance in the Square' would be brought forward. Celebratory beacons were also to be lit at local events around the District.

Councillor Rolfe said that each parish in the District would be able to obtain trees for planting in their respective parish, which were being provided by the Diamond Jubilee Trust. The Community Partnerships Manager would investigate this and find more information.

The Chairman asked those at the meeting to come forward with ideas for events. He then thanked the Community Partnerships Manager for all her good work so far.

**OWG30 DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Monday, 30 January 2012 at 6.30 pm.

The meeting ended at 7.35 pm.